

VIVEKANANDHA COLLEGE FOR WOMEN, UNJANAI

DEPARTMENT OF COMMERCE

II-M.COM CA - Third Semester

HUMAN RESOURCES MANAGEMENT

TIME: 3hrs

Max Marks: 75

SECTION – A

Answer All Questions

(5x5=75 Marks)

1. (a) Describe the scope of Human Resources Management. (Or)
(b) Difference between personal management and Human resources management.
2. (a) What is Job analysis? What are its characteristics and important elements? (Or)
(b) Discuss the different types of selection tests.
3. (a) Explain the importance of motivation. (Or)
(b) Define motivation and types of motivation.
4. (a) Define leadership. Explain the importance of leadership. (Or)
(b) What are the qualities of Leadership?
5. (a) Explain the concept of group dynamic. (Or)
(b) What is group dynamic and its types.

SECTION – B

Answer All Questions

(5*10=50 Marks)

6. (a) Define human resources management. Describe its various functions. (Or)
(b) Explain the objectives of human resources management.
7. (a) Explain the role of human resources manager. (Or)
(b) Describe in detail the various internal and external sources of recruitment.
8. (a) What is selection? Describe the steps in selection process. (Or)
(b) Explain the Maslow's theory of motivations.
9. (a) Explain the methods of performance appraisal. (Or)
(b) Discuss the styles of leadership, pointing out merits and demerits of each.
- 10 (a) Explain the leadership theories. (Or)
(b) What is meant by role conflict and its causes?

PAPER CODE:08PCZZ05

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SECTION A ANSWER ALL QUESTIONS (5X5=25)

1. a) Explain the characteristics of Human Resource Management.(or)
b) Describe the evolution of Human Resource Management.
2. a) Discuss the importance of Human Resource Management.(or)
b) Explain the competencies of Human Resource Manager.
3. a) Describe the characteristics of Human Resource Planning.(or)
b) Distinguish between recruitment and selection.
4. a) Explain the techniques of recruitment. (or)
b) Discuss the process of recruitment.
5. a) Discuss the types of training. (or)
b) Explain the importance of motivation

SECTION B ANSWER ALL QUESTIONS (5X10=25)

6. a) Explain the functions Human Resource Management(or)
b) Describe the role of Human Resource Managers.
7. a) Explain the uses of job analysis. (or)
b) Discuss the methods of job evaluation.
8. a) Explain the sources of recruitment. (or)
b) Explain the steps in selection process.
9. a) Discuss the types of interview. (or)
b) Explain the techniques of Training.
10. a) Explain the Maslow's need hierarchy theory.(or)
b) Distinguish between Theory X and Theory Y.